

Documents required at the time of Taking Admission:

Merit listed candidates declared eligible for Admission are required to bring the following:

- i) Print out of Application Form**
- ii) Print out of Identity Card Form**
- iii) Print out of Challan for Processing Fees**
- iv) Two recent stamp size colour photograph**
- v) Self attested photocopies of:**
 - a) Mark sheet of H.S. or Equivalent Examination.**
 - b) Admit Card of Madhyamik or Equivalent Examination confirming Date of Birth (D.O.B) or Birth Certificate.**
 - c) SC/ST/OBC/PH Certificates issued by Competent Authority. [If applicable]**
- vi) Originals of all the Documents mentioned in (v) above**
- vii) Requisite “ Admission Charge” in CASH [For details refer to Fees Structure / Prospectus- 2016]**

LIST OF AUTHORITIES TO ISSUE SC/ST/OBC/PH CERTIFICATE

<p>A Member of a Gram Panchayat; A Pradhan of Gram Panchayat; A Member of Panchayat Samity; A Sabhapati of Panchayat Samiti; A Member of Zilla Parishad; A Commissioner of Municipality; A Councilor of Municipal Corporation; A Chairman of Municipal Corporation; A Mayor of Municipal Corporation; A Member of State Government; A Member of State Legislature; A Member of Parliament; Any Group 'A' Officer Govt. of W.B; Deputy Director, Backward Classes Welfare, W.B; Commissioner, Backward Classes Welfare, W.B; A Councilor of Darjeeling Gorkha Hill Council for candidates claiming to Scheduled Caste or Scheduled Tribe and ordinarily residing within the jurisdiction of the Darjeeling Gorkha Hill council.</p>	<p>Deputy Collector of Land Revenue; Collector of Revenue, Kolkata; Metropolitan Magistrate, Kolkata; Addl. Chief Metropolitan Magistrate, Kolkata; Chief Metropolitan Magistrate, Kolkata; 1st Class Stipendiary Magistrate; Executive Magistrate; Sub-Divisional Magistrate; Sub-Divisional Officer; Deputy Collector; Addl. District Magistrate; Collector and Dist. Magistrate, within their respective jurisdictions in case of candidates claiming to be Scheduled Caste or Scheduled Tribe and ordinarily residing within such jurisdictions.</p>
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N.B: All the printouts to be taken in good quality A4 Size paper only.

The College Authority reserves the right to cancel any Admission, if detected anomalous on a later date.

NOTE: CANDIDATES WHOSE NAME ONCE LISTED BUT NOT ADMITTED ON RESPECTIVE DATE(S), WILL NOT BE ENTERTAINED IN ANY WAY ON ANY SUBSEQUENT DAY(S).